

De Anza College - Academic Services Comprehensive Program Review

A. Department Information

Mission

Please enter your department's mission statement here.

The mission of the De Anza College Library is to provide students with the information skills they need to be successful at De Anza as well as in upper division courses, in the job market and as information consumers and creators throughout their lives.

To promote information literacy, librarians teach students to locate, evaluate and use information effectively. The library staff selects accurate, diverse, comprehensive and current academic resources. The Library provides access to technology and a welcoming learning space that supports students' educational needs. Resources are readily available to students whatever their needs and wherever they are located.

How does your program mission statement relate to the mission, vision and values of the college? (<https://www.deanza.edu/about-us/mission-and-values.html>)?

The Library's Mission most closely aligns with the College's Information Literacy Core Competency. The Library advances Information Literacy through its courses, library orientations and reference service.

Through its collection development practices the Library provides a diversity of scholarly and non-scholarly resources, both print and electronic, to help promote learning, research and student success.

Program Goals

Enter 1-3 goals for your program to be achieved by spring 2027. Each annual reflection will ask your program to report on progress in meeting your goals. Each goal should be aligned to your programs's mission and the college mission. All resource requests and personnel requests should be aligned with your program's goals.

Goal title	Goal description	Responsible parties	Collaboration with	What evidence will be used to monitor progress?	How will you assess achievement of the goal?
Increased student access to instructional technology	Provide increased student access to laptops, tablets and Wi-fi hotspots to support student learning and success	Systems librarian and computer lab technicians	ETS for purchase, software configuration and support	Student user surveys. The Library is currently conducting an iPad student user survey. There are plans for similar surveys for laptops and Chromebooks going forward.	Librarians and the Circulation Team will evaluate survey results in order to make changes to the software and hardware provided to students.
Increased student access to library reserves materials such as textbooks and OER	Provide increased student access to course textbooks to reduce the financial burden on students support student learning and success	Course reserves team	Follett Bookstore and selected publishers	Student user surveys and direct feedback by students through interaction with library staff.	Librarians and the Circulation Team will evaluate survey results in order to make changes to the textbook titles and numbers purchased.
Artificial Intelligence Resources	Provide AI literacy resources to assist faculty and students with using and contending with generative AI models.	Library and librarians will develop & promote resources to faculty and students.	De Anza faculty and Academic Senate	Continued orientation scheduling and access of library resources related to generative AI (libguides, videos, etc.). Feedback from faculty about orientations and content.	Faculty and student evaluations from library orientations and workshops. Number of views on LibGuides.

Changes Imposed by Internal/External Regulations/Factors

Are there factors unique to your program that may affect your ability to serve students and employees that people should be aware of? (e.g., program reorganization, loss of personnel, legislative mandates, etc.)

N/A

B. Populations Served

Provide details on the ways in which faculty are served indirectly.

1. Report the number of faculty served indirectly (e.g., opening day presentations, assisting all faculty with Canvas, providing all faculty with access to research materials, etc.) over the full academic year (summer, fall, winter, spring).
2. How does this rate compare to rates in prior years?
3. What trends is your department seeing in regard to the ways in which it is serving faculty indirectly?

LibGuides - The Library has now produced 29 LibGuides on topics ranging from Diwali to Generative AI. <https://libguides.fhda.edu/DeAnza>

Displays - The Library developed 8 book and DVD displays on topics such as LGBT+, African American History Month and Banned Books. A New Books Display is also always on view. The rate is comparable to previous years.



The Library continues to add to both its physical and digital research collection. 903 print book titles were added to the collection, compared to fewer than 50 purchased the previous year due to pandemic. The Library subscribes to an academic eBook collection with more than 200,000 titles. Tapping into enhanced funding for digital resources, librarians for the first time began to identify and purchase individual eBook titles, thus allowing for quicker access to new titles. 197 eBook titles were purchased in this way.

Provide details on the ways in which faculty are served directly.

1. Report the number of faculty served directly (e.g., small group trainings, one-on-one trainings, etc.) over the full academic year (summer, fall, winter, spring).
2. How does this rate compare to rates in prior years?
3. What trends is your department seeing in regard to the ways in which it is serving faculty directly?

The Library provided 22 library orientations over the course of the year. This number is up substantially from the previous year as more class sessions are scheduled on campus.

Several years back, faculty from a number of college departments requested that the Library consider adding the JSTOR academic article database. After evaluating the resource, JSTOR was added to the Library's collection of databases. Usage of JSTOR grew over the first two years it was made available. The Library tapped into enhanced Lottery/Library Materials funding to purchase a perpetual license in 2022-23 to guarantee continued faculty access to JSTOR.

The Library has collaborated with the Film/TV department since 2020-21 to negotiate, license and provide access to streaming films from Swank that are required by Film/TV courses. The Library provided access by including a link to Swank content on its database page as well as providing access through the library catalog.

The Library has also collaborated with faculty in the Psychology Department to license and provide access to EbscoHost APA PyschTests.

<https://www.deanza.edu/library/articledata.html>

Provide details on the ways in which students are served. If applicable.

1. Report the number of students served over the full academic year (summer, fall, winter, spring).
2. How does this rate compare to rates in prior years?
3. What trends is your department seeing in regard to ways in which it is serving students?
4. Provide details on the ways in which your department provides services to students.

Students continue to visit the Library in higher numbers. The Library received nearly 140,000 visits.

https://foothilldeanza.sharepoint.com/:x/s/DACL/CirculationTeam/EQNvCb44ZyFEvpK-NSwxyq0Bb04iGS5QgLb8_2_GOHMyDQ?e=QeVsmO

While in the Library students have access to a newly refreshed open computer lab (20 Dell & 12 iMac workstations) with Microsoft Office and Adobe's Creative Cloud suite of applications. Computers in the reference area were refreshed with 18 new M1 iMacs.

The eleven study rooms continue to be extremely popular. 14,655 thirty-minute reservations were placed over the course of the year.

Spaces in Location De Anza Library

Utilization Booking Grid & Availability Confirmed Bookings Booking Explorer Mediation Expiring Bookings Heatmap Contact Tracer Occupancy Data Widgets

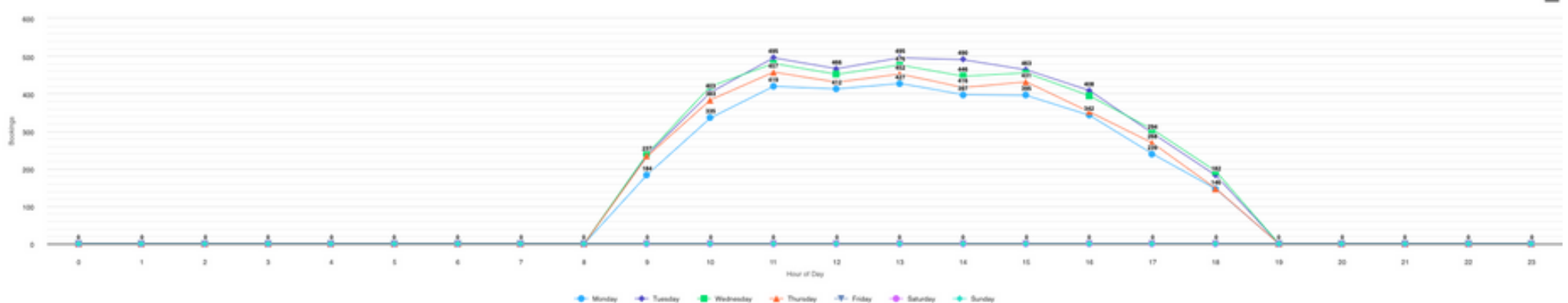
The reports on this page will provide essential data to identify peak occupancy times. Use the Zone, Category, Space & Date filters to refine your search and then click the Go button.

Zone: Spaces not assigned to any Zone Category: De Anza Library Group Study Room Space: Show All Date: Friday, July 1, 2022 - Friday, June 30, 2023 Go

Daily/Hourly Occupancy Distribution

Show: Bookings / Check Ins

	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Monday	-	-	-	-	-	-	-	-	-	184	335	419	412	427	397	395	342	239	146	-	-	-	-	-
Tuesday	-	-	-	-	-	-	-	-	-	237	403	495	466	495	490	463	408	294	182	-	-	-	-	-
Wednesday	-	-	-	-	-	-	-	-	-	240	419	480	451	476	446	455	394	304	193	-	-	-	-	-
Thursday	-	-	-	-	-	-	-	-	-	233	383	457	430	452	416	431	351	268	147	-	-	-	-	-
Friday	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Saturday	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Sunday	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-



100 iPads were added to the Library collection, allowing the Library to check out iPads for a quarter-length check-out. The iPads come installed with productivity apps including Canvas and MyPortal and also include a keyboard. iPads were checked-out 217 times during the year. 60+ TI-84 graphing calculators were added to the collection bringing the total to over 150 allowing the Library once again to check out calculators quarter-length. The Library circulated graphing calculators 325 times. 30 laptop computers (both Apple & Dell) were added to the Library Collection bringing the total to over 50. Many of these are loaned out for a whole quarter. Total circulations were 344. Quarter-length loans ensure students have access to the tools they need to succeed while also lessening the financial burden.

The Library received an additional \$54,000 in enhanced Lottery/Library Material funding enabling the Library to purchase 264 new textbooks for the Course Reserves Collection. The previous year's total was 66.

Database usage for two popular databases, EBSCO & JSTOR, saw slightly fewer searches compared to the previous year, but full-text results were roughly the same; 59,400 full-text results in EBSCO and 9,977 full text results in JSTOR for 2022-23.

Provide details on the ways in which staff are served. If applicable.

1. Report the number of staff served over the full academic year (summer, fall, winter, spring).
2. How does this rate compare to rates in prior years?

3. What trends is your department seeing in regard to ways in which it is serving staff?

4. Provide details on the ways in which your department provides services to staff.

Staff have full access to the physical library collection and have 24/7 access to all library databases.

Employee Needs

1. What are staffing needs of your department to ensure the program's health, growth and vitality?

2. What strategies does your program have in place to ensure faculty, staff and students are being supported when faced with the current staffing ratios?

2. How do these strategies align with your program's mission and goals?

N/A

Exploring Course Success Rate Trends

1. Describe how your department directly or indirectly influences student success.

2. What strategies does your department have in place to increase or maintain current success rates?

3. What strategies might be helpful in closing any gaps in successful course completion by ethnicity, if applicable?

4. How do student success outcomes align with your program's mission and goals, if applicable?

1. Students who enroll in LIB courses learn vital information literacy and academic research skills that can be applied in their work in other courses, thus leading to enhanced academic success.
2. There has been a slight decline in success rates for the LIB courses (while still outperforming college-wide rates by roughly 10%.) The trend before Covid hit was an increase in the success rate, while the decline has just been in the past two years. Given that the increase in student success came after faculty began emphasizing greater communication with students, we will continue reaching out to students via email and Canvas.
3. While there are some gaps in success rates they are, according to the Impact Tool, "... a negative percentage point gap that is not statistically significant." Outreach to different learning communities could help close these very small gaps.
4. Library courses, reference services and research guides most closely align with the college's Information Literacy Core Competency.

E. Assessment Cycle

Administrative Unit Outcomes (AUO) Assessment Cycle

1. Summarize the dialogue that has resulted from AUO assessments.

2. What specific strategies has your department implemented, or plan to implement, based on the results of the AUO assessments conducted?

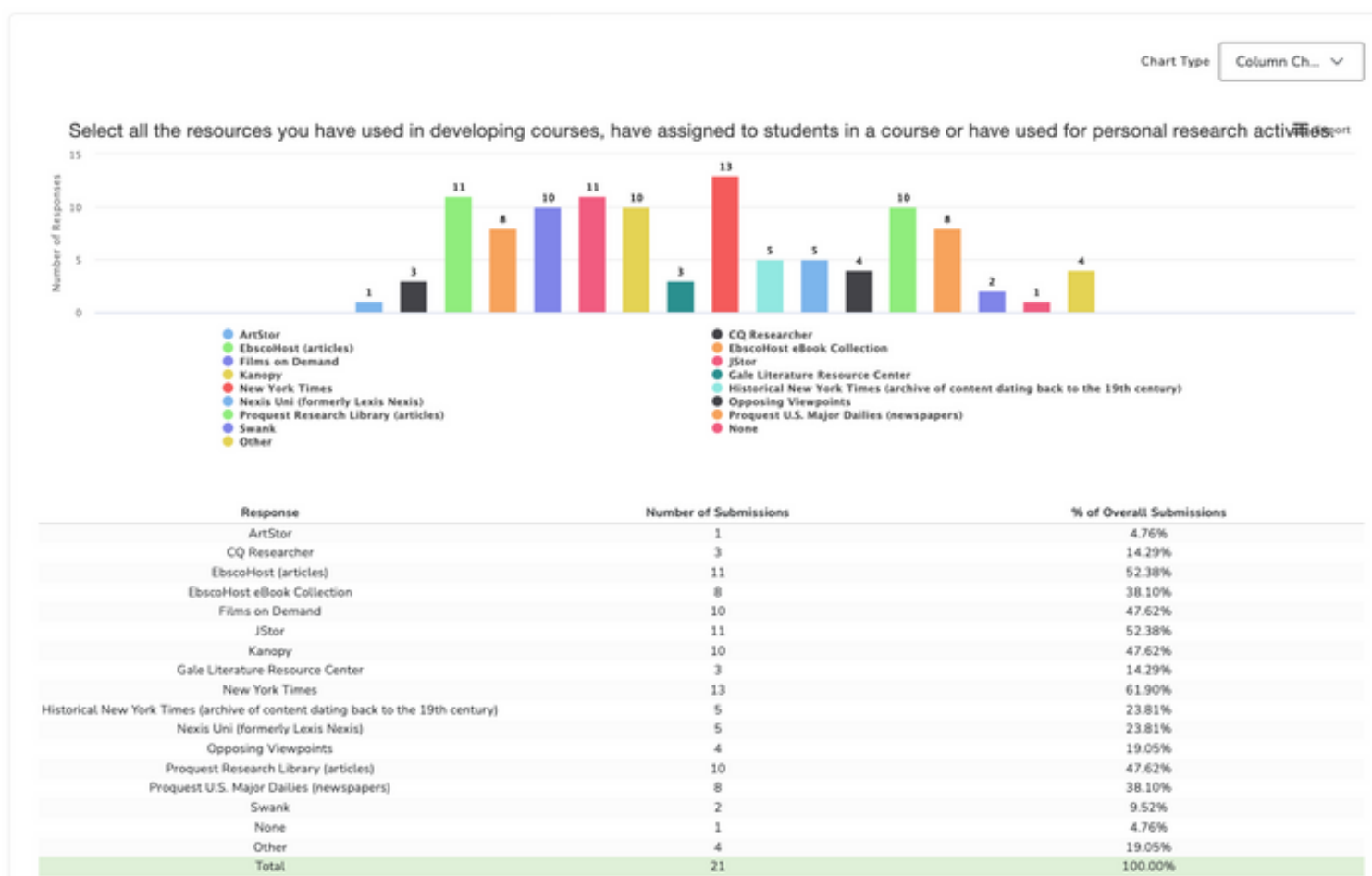
3. How do these strategies align with the program's mission and goals.

1. The Library conducted an online faculty survey in 2022-23, asking faculty both which resources they currently use and to prioritize future spending on digital resources. Streaming films and eBooks ranked the highest, followed by general databases. Going forward, the Library plans to assess technology and course reserves (textbooks) lending by using online student surveys.

Live Submissions Field Analysis

Live Preview

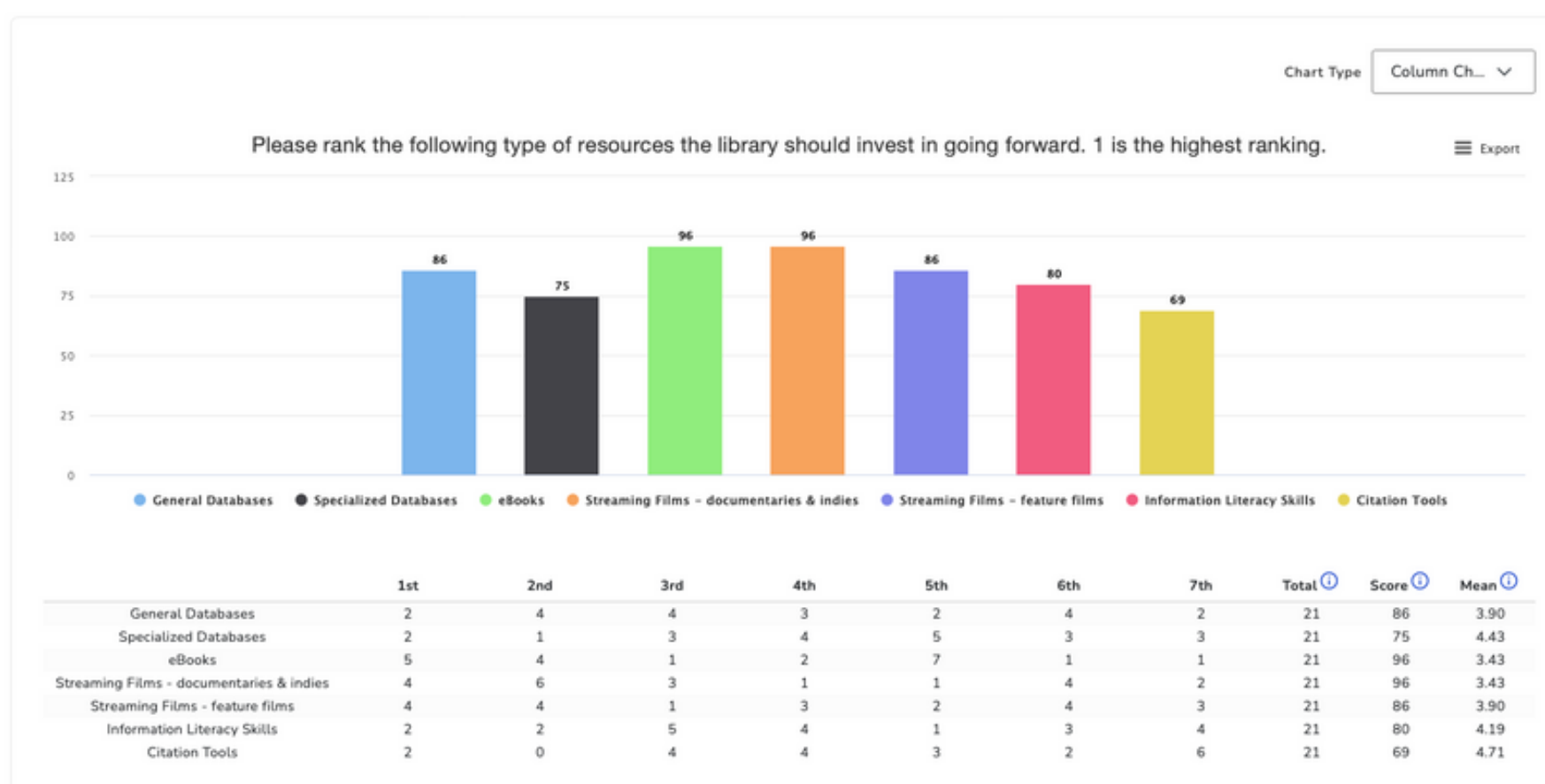
Question Field Select all the resourc... RUN



Live Submissions Field Analysis

Live Preview

Question Field Ranking RUN



2. The Library has subscribed to a comprehensive collection of academic eBooks for many years. The collection includes 200,000+ titles. In response to faculty input based on the survey, librarians for the first time began to select and purchase individual eBook titles. eBook titles are instantly added to the library collection, whereas a print title takes about a month to arrive on campus. Librarians focused on newly published popular novels as well as titles in the print collection with the highest circulation numbers, offering eBook access for these titles as well. Based on the results of this survey and dialog with faculty, especially social science and humanities faculty, the Library purchased a perpetual JSTOR license ensuring access to this resource in perpetuity. The Library continues to subscribe to two streaming film databases, Films on Demand and Kanopy. The Library continues to allocate \$30,000 for Kanopy content reflecting findings in the faculty survey as well as direct feedback by faculty who use Kanopy content in courses.

Dean/Manager Comments

In the ever-evolving landscape of education, the Library stands tall as the epicenter for student collaboration and learning. Courses provided on information literacy and research assistance help our students not only succeed academically but also build vital life-long skills. Over time, it has not only remained a vital hub but has also championed equitable practices, ensuring that all students have access to essential course materials and technology devices. However, to sustain and enhance these commendable efforts, attention is needed to bolster the Library's resources.

The Library's role extends beyond being a mere repository of books; it is the heartbeat of academic life on campus. Its significance in fostering a conducive learning environment cannot be overstated. The strides taken in providing course materials and technology devices have undoubtedly eased the academic journey for countless students. Nonetheless, the demand for these resources is escalating, and the current inventory may fall short of meeting the increasing needs of the student body.

To maintain the Library's status as the main Learning Resources center on campus, we must proactively support its daily operations. Adequate funding is crucial to ensuring the seamless functioning of the Library, allowing it to sustain its current initiatives and explore new avenues of support. By allocating resources, we not only invest in the educational experience of individual students but also contribute to the overall academic excellence of our institution.

The De Anza Library's commitment to equitable practices must be fortified by expanding its offerings. Augmenting the number and type of devices available for lending is paramount to keeping pace with technological advancements and meeting the diverse needs of today's students. This expansion will not only cater to existing demands but will also future-proof the Library, ensuring its relevance in the rapidly evolving landscape of education.

By increasing support and resource acquisition, we pave the way for a more inclusive and technologically adept learning environment. Our De Anza Library's success is intertwined with the success of our students, and it is our collective responsibility to fortify its foundation for the benefit of current and future students.

STOP. Do not submit. Please notify your dean/manager that your form is complete. They will submit the form once they have entered their comments above.

This form is completed and ready for acceptance.